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Minutes of the East of Eden Mission Community Steering Group Meeting 16/10/2018

1. Present: Katharine Butterfield, Jim Butterworth, Kathleen Doidge-Harrison, Bryan Gray (Chair), Les Wallace, Stephen Pye, Ray Wager, Helen Armstrong

Apologies: Mark Houston

2. Minutes of the last meeting. Matters arising:
> Put minutes of previous steering group meeting on website. HA

3. Annual Meeting debrief: recommendations:
- Agenda in advance
- Chair- alternate
- Minutes - by email to each congregation in advance
- Signing in sheet
- Questions in advance
- As voting and elections will come up next year, representation needs to be discussed further
- Reports from Mission groups/activities received more formally
- 'minutes' are regarded as 'notes'

4. Financial information
The spreadsheet showing community income and expenditure flows has been seen by Diocesan staff who agree that it looks like a good model for other Communities to use.
RW and JB put the spreadsheet together but Ray has not yet shared it at the Circuit meeting.

Next steps:

(a) Meet with Anglican and Methodist Treasurers to explain overall Community finances, opportunities for working together etc and obtain feedback.
> Action: Guidance on the type of preparation needed BG

(b) Ric Jaques**,** the Anglican Finance chief for Carlisle Diocese is to write a statement on how Anglican and Methodist finance work, with a view to clarifying where the money goes.

(c)Sophie Hodge, the Diocesan Stewardship – possible visit to Addingham Church with SP

Note that the individual parish shares will be submitted to the Diocese as usual this year.

A date was agreed for Anglican and Methodist treasurers to meet 11th December 7:30pm at Gamblesby Chapel

5. Major Themes

(a) Worship
A three month whole Mission Community worship plan is in progress for January to March 2019. Draft will be available in early November.

(b) Mission Plans
Action: Re circulate action plan to assist focus and avoid duplication. HA
Report on mission activities at the AGM
Encourage each individual congregation to review their mission activities.

(c) Buildings
How do we use our buildings in a 'mission 'context? Find ways to help congregations incorporate mission through their buildings.

(d) Communication
Recommendation that there is local leader in each congregation to receive minutes of meetings and emails etc with names on the website. The local leader would then take responsibility for distributing information as appropriate.
Action: ministers to identify lead people
Create an MC database building on information already available
Action: pass on to Avril when available
Create two internal notice board posters as a pilot – St Peters, Langwathby and Kirkoswald Methodist
Action: BG and HA
Create a weekly news sheet on behalf of EEMC
Action: LW to brief Avril
Action: CB to identify interested people

(**e) Back Office tasks**
Action: All to continue to further identify admin that would be useful across the MC e.g. printing, service booklets, procurement, and insurance

Action: collect examples of policies for GDPR with a view to adoption across the MC

6. Future Events
Discussion about the forthcoming Refreshment and Reflection Day on19th October. Leader, Bishop James Bell has been ill. It was decided, with his blessing, to postpone the event until Friday March 15th 2019.
Action: KDH to cancel Melmerby Village Hall booking
LW to circulate new arrangements

'**Music and Memory' evening with Les & Di Wallace**
at Great Salkeld Village Hall on Wednesday 14th November at 7:30 - 9pm
A relaxed interactive presentation explaining the benefits music can have for those with dementia.

Date of next steering group meeting: **Tuesday 27th November 4pm-6pm at Langwathby Chapel**

Anglican and Methodist treasurers meeting 11th December 7:30pm at Gamblesby Chapel